

INSTRUCTIONS TO APPLY FOR NYS SPECIAL VEHICLE IDENTIFICATION PARKING PERMIT (DISABILITY PARKING PERMIT)

Application to be completed in accordance with the instructions below, signed and dated, and returned to my office with a **photocopy of your New York State Driver License or New York State Non-Driver Identification Card.**

PART I TO BE COMPLETED BY APPLICANT. PART II TO BE COMPLETED BY APPLICANT'S MEDICAL CERTIFIER (A Physician, Podiatrist, Nurse Practitioner, Physician's Assistant) (See *).

PERMANENT PERMITS

You are eligible for a PERMANENT DISABILITY PARKING PERMIT if you are a "severely disabled person" according to NYS VTL S404-a(4) (see Part II of application). Please have your Medical Certifier indicate your disability on Part II; or provide my office with a letter from your Medical Certifier dated within the past year, describing your need for a Permit. A physical examination is not required.

*A Permanent Disability Parking Permit may be issued to an applicant who presents proof that he/she already has license plates for the disabled. Since a medical certification has already been provided to the NYS Department of Motor Vehicles to obtain the license plates, that requirement may be waived for the Permit. However, the applicant must provide the local issuing agent with a copy of the MV-664.1 that was used to obtain the license plates OR a copy of the applicant's vehicle registration.

Permanent Permits are issued in three-year periods of time. ALL Permits issued within this period will expire on September 30, 2012. A renewal form and a procedures letter will be mailed to you in July 2012. **Please advise the Town Clerk's office IMMEDIATELY of ANY change in your mailing address OR if your Permit is lost or stolen.**

TEMPORARY PERMITS

According to NYS VTL S1203-a(3), you are eligible for a TEMPORARY DISABILITY PARKING PERMIT if you are temporarily unable to walk without the aid of an assisting device. The law states, "assisting devices shall include, but not be limited to, wheelchairs, crutches, walkers, canes, or any other assisting device that is required for ambulation."

Temporary Permits are issued for any part of a six-month period. However, a Medical Certifier's statement is required for EACH six-month extension.

PERMANENT AND/OR TEMPORARY PERMITS ARE VALID EVERYWHERE IN NEW YORK STATE WHERE THERE ARE DESIGNATED PARKING SPACES FOR PEOPLE WITH DISABILITIES. THEY ARE ALSO VALID IN ALL OTHER STATES AND CANADIAN PROVINCES.

IN NEW YORK CITY, unless disability parking spaces are designated by signs, you must apply to: NYC DEPT. OF TRANSPORTATION, Parking Permits for People with Disabilities, 7th Floor, 28-11 Queens Plaza North, Long Island City, NY 11101-4008, (718) 433-3100.

JO-ANN RAIA, TOWN CLERK
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